

**MINUTES OF THE MEETING OF DEVELOPMENT ENVIRONMENT AND TRANSPORT COMMITTEE OF
MARTLESHAM PARISH COUNCIL HELD ON 10th of December 2025**

Present: Cllr L Burrows (Chairman), Cllr H Davey (Committee), Cllr S Daws (Committee),

In attendance: Sara Townsend-Cartwright (Planning and Projects Officer), 2 Members of the Public present.

1. To receive and approve apologies and nominate a chair for this meeting only.

Cllr C Geeson sent Apologies. Accepted

Cllr Burrows was nominated to Chair the Meeting.

2. Any declarations of disclosable pecuniary or local non-pecuniary interests

Disclosable Pecuniary Interest (DPI): None declared.

Local non-Pecuniary Interest (LNPI): None declared.

3. Actions from last meeting

Ongoing or on the agenda.

4. Public Forum To allow members of the public to address business on the agenda

Member of the public raised concerns about traffic volume around Martlesham. Public are encouraged to raise their concerns directly with the County Council Highways, who are responsible for Highways. Martlesham Parish Council regularly liaise with the County Council to discuss traffic concerns. Parish Council would be happy to be CC'ed into any direct correspondence between members of the public and Highways, as this will inform our own discussions.

5. Transport

5.1 To note update on local transport matters, including bus routes and timetables, traffic, and road safety issues.

Cllr Daws updated the committee on changes to local bus services. 64 & 800 are now routed down the full length of main road and are picking passengers up.

It was **decided** reports on the community Speedwatch data would be noted at future DETC meetings.

5.2 To consider new transport consultations, works notices or public-sector updates.

None received

6. Planning

6.1 To consider current pending planning applications

None received

6.2 To note the Combined Planning Report – Planning responses filed with ESC since the last meeting of the DETC Responses were noted.

6.3 To receive and note updates on local planning and development matters.

- Notable planning applications and appeals: None received.
- Neighbourhood Plan Review: Sara Townsend-Cartwright provided a verbal update.
- Brightwell Lakes Forum: Helen Davy provided a verbal update.
- Bloor Homes: Simon Daws and Sara Townsend Cartwright gave an update following an interparish meeting. **Recommendation D2025/12a** Full Council consideration participating in an inter-parish working group to work collaboratively to address shared planning concerns - **Agreed**
Decision D2025/12a to publish responses to FOI request made by the Parish Council on our website.
- NSIPS: update papers were noted.

7. Environment

7.1 To receive updates on local built environment matters, including public spaces, projects, and community facilities.

Parish Council projects were discussed. An update on the Biodiversity Action plan will be provided at the meeting of the January Full Council. Tree work required on the Common and on the memorial trees and trees in the picnic area was discussed.

Decision D2025/12b to ask the Clerk will speak to James Baker about this work and enquire about whether he can assist with getting an Arboriculturally Impact Assessment of Walk Farm Woods car park to expedite this – **Agreed**

Decision D2025/12c Sara Townsend-Cartwright to also obtain further quotes for this work to take to Council for consideration - **Agreed**

8. To consider social media and newsletter items

See also 6.3. Admin Officer to run a social media campaign to encourage people to use public transport.

9. Items for consideration at the next DETC meeting

Date of next meeting: 11 February 2025.

There being no further business the Chair closed the meeting at 20:55.

Chair, 7 January 2025